

To: Klasen, Matthew[Klasen.Matthew@epa.gov]; Bethel, Heidi[Bethel.Heidi@epa.gov]; Conerly, Octavia[Conerly.Octavia@epa.gov]; Nandi, Romell[Nandi.Romell@epa.gov]; Loop, Travis[Loop.Travis@epa.gov]; Greene, Ashley[Greene.Ashley@epa.gov]; Ruf, Christine[Ruf.Christine@epa.gov]
Cc: Orvin, Chris[Orvin.Chris@epa.gov]; Lousberg, Macara[Lousberg.Macara@epa.gov]; Farris, Erika D.[Farris.Erika@epa.gov]
From: Johnson, Tara
Sent: Tue 12/8/2015 8:34:29 PM
Subject: RE: Comments by noon tomorrow (Wednesday): Updates to OW Administrator's weekly report entries
[2015-12-08 Draft OW Administrators Weekly Report Items OWM Edits.docx](#)

Please see OWM's edits and comments attached.

Tara Johnson

Office of Wastewater Management
Mail Code 4204M
202-564-6186
Fax: 202-501-2346

From: Klasen, Matthew
Sent: Tuesday, December 08, 2015 11:54 AM
To: Bethel, Heidi <Bethel.Heidi@epa.gov>; Conerly, Octavia <Conerly.Octavia@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>; Loop, Travis <Loop.Travis@epa.gov>; Greene, Ashley <Greene.Ashley@epa.gov>; Johnson, Tara <Johnson.Tara@epa.gov>; Ruf, Christine <Ruf.Christine@epa.gov>
Cc: Orvin, Chris <Orvin.Chris@epa.gov>; Lousberg, Macara <Lousberg.Macara@epa.gov>
Subject: Comments by noon tomorrow (Wednesday): Updates to OW Administrator's weekly report entries

Hi everyone,

It's time for another round of OW updates to the Administrator's weekly report, but fortunately this time will be the last in a while. We're being asked this time around to include events (like speaking engagements) in this report that go through Sunday, January 10, which means you won't be hearing from me again (after now) until the week of January 4.

Please take a look at the attached set of entries, which is largely similar to last week. I've added a few speaking engagements between now and the 7th, but let me know if I missed anything.

Other than some items in late December moving from the "30-60 day" part of the report to the "Items of Note" section, I'm not aware of too many other updates. I did flag a few areas in which Travis's most recent press planner didn't appear to align with the dates in last week's report, so would appreciate some help on which dates are best.

Please send me any updates by noon tomorrow (Wednesday). Thanks, as always, for your help!

-Matt

Matt Klasen
U.S Environmental Protection Agency
Special Assistant, Office of the Administrator
WJC North 3313
202-566-0780
cell (202) 505-0787